
Adult Cardiothoracic Anesthesiology (ACTA) Fellowship Executive Committee Recruitment Guidelines and Exceptions

In order to provide more consistency and predictability to the ACTA fellowship application process, we have adopted the following procedures for recruitment:

1. Those ACTA ACGME-accredited programs registered to use SF Match for recruitment shall adhere to the following timelines below:
 - 2nd Friday in November Applicant registration begins
 - 1st Monday in June Rank lists must be submitted by 12:00 PM PST.
 - 3rd Monday in June Match results available to programs and applicants
 - 3rd Wednesday in June Vacancies listed on SF Match
2. Those ACTA programs not registered to use SF Match for recruitment shall adhere to the following procedures:
 - Offers to external candidates for fellowship positions may be made at any time. Programs will not make more offers than they can accommodate.
 - Applicants should inform all programs making them an offer as soon as possible by email or telephone if they have accepted another offer.

The ACTA Fellowship Director's "Exception" Agreement

The following applicants are exceptions to the above procedures and may be made offers at any time and may be required to respond to an offer at the program director's discretion: NOTE: those programs registered for SF Match have agreed to instruct "exception applicants" to register for SF Match and the applicant will rank the program #1 AND the program will rank the applicant the top position available.

1. Internal candidates, i.e., applicants who are currently in the anesthesiology residency program at the same institution as the ACTA fellowship.
2. Applicants who are in active military service at the time of application.
3. Applicants who are making a commitment to come to the institution of the ACTA fellowship for more than one year.
4. Applicants who are enrolled in an anesthesiology residency outside of the USA at the time of application.
5. Applicants who reside outside the USA at the time of application or who are not eligible for ABA certification due non US training.
6. Applicants whose spouse or partner is applying for a GME-approved post graduate training program in a medical specialty in the same region as the ACTA fellowship.