The Society of Cardiovascular Anesthesiologists invites the submission of scientific abstracts for presentation at the SCA 40th Annual Meeting & Workshops to be held from April 28 – May 2, 2018 in Phoenix, AZ.

**Important Dates**

- The submission system will open at 9 am (Eastern) on September 12, 2017.
- The submission system will close at 11:59 pm (Eastern) on November 7, 2017.
  - Additional abstract submissions will not be accepted after the system closes.
  - If you do not receive email confirmation of your abstract submission within 30 minutes of finalizing your abstract submission, please call SCA member services (847.375.6313) for assistance.
- Co-Authors have until November 21, 2017 to submit their disclosure and biography forms.
- Submitters will be notified in January 2018 regarding the status of their abstract.

**Instructions for Online Abstract Submission**

**Submission Requirements**

- Submissions will be made to one of the following categories:
  - Basic Science
  - Cardiovascular Anesthesia
  - Case Reports
  - Coagulation
  - Critical Care
  - Echocardiography
  - Perioperative Medicine
  - Quality Improvement
  - Structural Heart Disease
- Submissions must be in English
- Abstracts must be single spaced
- Titles should be short and specific and should **not** contain:
  - Abbreviations
  - Quotation Marks
  - All capital letters
- All submissions will include four (4) sections, the content of those sections will depend on the type of submission (i.e. abstract vs. case report):
  - Background / Introduction
  - Methods / Case Report
  - Results / Discussion
  - Conclusion
- Abstracts are limited to 3,300 characters. Character count includes:
  - Body text
  - Spaces
  - Figures, tables, or other graphics (300 characters each)
Use generic drug/product names rather than trade names

Standard abbreviations may be used without definition. Non-standard abbreviations should be kept to a minimum

Do not include the following in the abstract body:
  - Names of abstract authors or institutions
  - References, credits, or grant support

Tables, figures or other graphics will only be accepted as still images in the following file formats: .jpg, .tiff, or .bmp

No video loops will be considered
  - Only the abstracts accepted for presentation at the two oral abstract presentation sessions will ultimately be able to accommodate video loops
  - If a presenter wishes to show a video loop, he/she is welcome to display that loop at their poster on a personal lap top or tablet

No abstract will be considered with deferred outcome data. If data is to be presented, it must appear in the original abstract submitted.

Submissions should include the best available evidence and should not include content that is biased or promotional in nature.

General Rules

Only abstracts submitted using the online submission system will be considered.

Only authors may complete submissions. Submissions are not to be completed by other parties on the author’s behalf.

The submitting author must complete a disclosure of relevant financial relationships at the time of submission.

Co-authors will receive emailed requests for relevant financial disclosures after the abstract has been submitted. If a co-author fails to submit his/her disclosure form, the abstract may be disqualified.
  - If there is an extenuating circumstance where an abstract author will be unavailable to submit conflict of interest information, please contact SCA at education@scahq.org

Once the abstract is submitted, no revisions are permitted.

An abstract may only be submitted once (i.e. may not be submitted to multiple categories).

Abstracts must summarize an original contribution.
  - If there is any question regarding similarity to earlier work or possible duplication it is the responsibility of the submitting author to contact SCA at education@scahq.org.

Abstracts/cases that are published or presented at other national and international meetings prior to the Annual Meeting will not be permitted to be presented.
  - If there is a potential conflict regarding an abstract already being presented or published it is the responsibility of the submitting author to contact SCA at the time of submission.

Failure to comply may result in the abstract being disqualified.

Submitting author will attest that all co-authors of the abstract have granted consent for the material to be submitted for presentation, and that the submitting author has been granted the right by all co-authors to act on their behalf.

Submitted text and images must be HIPPA compliant, including masking of all patient identification material. Images with patient identifiers will not be considered for presentation.

Submitting author must attest that the research was approved by his/her institution’s International Review Board (IRB) and that informed consent/assent was obtained from each subject and/or parent or guardian.
  - Institutional quality improvement committee approval is not sufficient without also having IRB approval or a written statement from the IRB that the study is IRB exempt.

SCA reserves the right to withdraw an abstract at any time.

In the event that a change in presenting author must be made after the submission of the abstract, SCA must be notified in writing as soon as possible.

Authors of accepted abstracts are responsible for printing and transporting their posters to the Annual Meeting. The final determination on poster format is at the discretion of SCA.
• Abstract authors will not be provided complimentary registration or any other financial remuneration. Presenting authors are expected to register for and attend the meeting.

Abstract Reviews

All abstracts undergo a blinded peer-review process and will be reviewed for the following criteria:

• **Background:** Clearly stated study hypothesis. If a case report or case series, the reason for presenting the case(s) is clearly stated instead of a study hypothesis.
• **Methods:** Clearly describes the method of data collection (e.g.) prospective data collection or chart review. If statistical methodology is indicated, these methodologies are clearly described.
• **Results:** Presented in a manner (description +/- graphics) that is easy for the reader to understand. For case presentations, the appropriate clinical details are included. Descriptive and statistical results are stated. Tables, figures, or other graphics add to what is described in the abstract.
• **Conclusion:** Well stated so that it is obvious how the data support or refute the stated hypothesis. Case report conclusions should clearly state how observations support a clinical or scientific principle or hypothesis worthy of future study.
• **Clarity of presentation:** Well written in a style that is understandable to a non-specialist. The “message” is easily understood by the reader without having to re-read the abstract several times.

Best of Meeting Presentations

The top scoring submitted abstracts will be recognized by presentation at one of the two “Best of Meeting Oral Abstract Presentations” sessions held at the Annual Meeting. Authors of abstracts selected for these Best of Meeting sessions will be asked to present their work as oral slide presentations (.pptx) and will be informed of this at the time of abstract acceptance notification in January 2018.

Fellow and Resident Travel Grants

The Research Committee will select the top five eligible abstracts to receive an SCA Resident / Fellow Travel Grant. Each recipient will be recognized during the SCA Annual Meeting, in the SCA Newsletter, and will receive a $1,000 travel grant to allow attendance at the SCA Annual Meeting. The single best abstract will be announced during the Annual Meeting. Priority will be given to studies that elucidate the pathophysiology of cardiac, thoracic or vascular disease or explore novel therapeutic possibilities based on mechanisms of disease.

When submitting your abstract, select the checkbox to indicate your interest and verify your eligibility. SCA staff will notify you of the status of your application in February 2018.

Application Requirements:

• Submitting abstract author must:
  o Be enrolled in, or have completed in the previous 12 months prior to the SCA Annual Meeting, an Anesthesiology Residency or Fellowship Cardiothoracic training program
  o Be an SCA member
  o Have completed a majority of the research
• Joint first author abstracts are not eligible for consideration
• The research must be an original, scientifically sound, hypothesis-driven exploration
• The abstract must be unpublished in manuscript form
- The abstract may be simultaneously submitted for publication, but it must be under publication embargo (online or print) until after the SCA Annual Meeting.
- An SCA member must be a senior collaborator and must assume responsibility for the research.
- The senior collaborator must submit a letter stating the following:
  - Applicant is eligible for the award
  - Resident or Fellow’s status in and location of the training program
  - Describe the Resident or Fellow’s contributions to the research
  - Applicant’s NIH Biosketch.
  - SCA sponsoring member’s role in the project
  - SCA sponsoring member’s NIH Biosketch